



CLAXTON & SAND HUTTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall, Sand Hutton

on Monday 19th January 2026

Members Present:

Cllr. Nigel Davies (Chair); Cllr. Martin Burge; Cllr. Kathy Davies; Cllr. Michael Rickleton.

In Attendance:

5 members of the public (MofP)

NY Councillor Caroline Goodrick; Gill Gimes (Parish Clerk)

25/042 Apologies for Absence and consideration of the approval of reasons given for absence.

RESOLVED to accept apologies for absence from Cllr. Jon Rooke & Cllr. Colin Russell.

APPROVED the reasons given for absence.

25/043 Declaration of Interests

RESOLVED to note that there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

25/044 Minutes of the Parish Council meeting held on Monday 17th November 2025

RESOLVED to confirm the minutes of the meetings held on Monday 17th November 2025

25/045 Matters arising since previous minutes:

Application for S106 funding from Claxton Grange development.

The Chairman informed the Council that S106 funds totalling £28,500 were available. North Yorkshire Council (NYC) had advised 'The legal agreement states this can be used towards the provision of public open space within the vicinity of the site. The expiry date on this funding is 26/01/2028'

The Chairman had met with the landowner regarding the potential sale of land on the edge of Claxton and the landowner had put forward two other sites for consideration, one behind the crossroads and one off Kirk Balk Lane. The Council felt that the land on the edge of the village was the preferred site. Initial thoughts were that the field could be divided by a track and trees planted to create an open space for games, dog walking and a seating area. The drainage required would help alleviate flooding on the main road. MofPs present asked whether local residents could be surveyed to see whether other ideas came to light. However, the funding is very specific about what can be provided with the monies. The Council also felt that securing a suitable site was key and that wider discussions about the use of the site would be held once a site was identified.

RESOLVED to accept the offer from one of the MofPs present to circulate a note on the community social media sites about the funding.

In response to a question from a MofP the Chairman confirmed that consideration would be given to extending the pathway on the main road to link with the site, should the field on the edge of the village be the chosen option. Funding for that work would be explored with the land owner.

The Council confirmed that the land would be purchased using the s106 monies and henceforth be in the ownership of the Parish Council, with future upkeep costs funded by the Annual Parish Precept. The Council would pursue other grant funding for planting of the site.

Cllr Goodrick suggested that the landowner be approached to place a covenant on the land so it can only be used as an open space and / or the landowner receives an uplift should the land be later sold for development.

A further potential site has been identified and the landowner has been approached for discussion.

25/046 Public Questions and Participation

MofPs present raised concerns on the development of the fishponds at Claxton and Sand Hutton, particularly at Claxton where it was felt that there was potential for a community project to restore the watermill on site. It was felt that the work done to date had improved the site. The York District Anglers' Association (YDAA) stated that they were keen to collaborate with the Council and residents on the development of the site, as they felt that there had been opposition to the works and obstruction. They felt that the sites had been regenerated over 30 acres of amenity land provided in the villages, whilst at the same time protecting the sites from trespass and vandalism. They had received permission from the Highways Agency to install lockable bollards on the site.

Council expressed disappointment that plans for the development had not been discussed with the Council and community beforehand, as this would have alleviated a lot of the opposition, particularly regarding the installation of the fencing which had been the main issue. Council was also concerned about the ongoing provision of vehicle access to the Claxton site, which was contrary to the bridle path regulations. YDAA agreed to follow up on the bridle path regulations and act accordingly.

2 MofPs left the meeting

Cllr K Davies suggested that the Council sent a letter to YDAA setting out the Council's issues with the work they had done and thanking them for their desire to collaborate.

RESOLVED Cllr K Davies to draft a letter to YDAA to be approved by the Council before being sent.

25/047 Planning

NOTED that the following planning application had been discussed by email due to the timescale for responses and there had been no observations:

ZE25/01285/CAT	Removal of 2no. Lawson Cypress Trees (T1 and T4), canopy reduction by 1.5m to 1no. Norway Maple Tree (T2), canopy reduction by 2.4m and lateral prune to 1no. Scots Pine Tree (T3), removal of 1no. Deodar Cedar Tree (T5) LOCATION: Woodyard Cottage Upper Helmsley Road Sand Hutton
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NOTED that there were no observations on the following planning applications:

ZE25/01311/73A	Variation of condition 02 of planning approval ZE23/06904/FUL 26 March 2024 amendments to include dormers and internal layout alterations. Claxton Grange
ZE25/01398/OHL	Installation of new electricity supply with double terminal pole. Land west of Gravel Pit Farm
ZE26/00008/CAT	Fell 6no. large Leyland Cypress trees and 2no. Holly trees and replace with hedge Ashtree House Main Street Claxton YO60 7SD

25/048 Parish Matters

Grass Cutting

The Council has been approached by North Yorkshire Council (NYC) to undertake the cutting of the grass verges at the identified visibility locations on the parish. NYC offered a payment of £213.07 for the Council to provide the service five time per year in 2026-27.

RESOLVED to provide the service on behalf of NYC.

Signage on Gate Helmsley road

Cllr Rickleton reported that the road signage on the Gate Helmsley road had faded and enquired how it could be replaced. The Chairman advised him to report to 'Fix my Street'

RESOLVED Cllr Rickleton to report the signage.

Access from Hall Drive, Sand Hutton

Cllr Rickleton raised concerns about the safety of the access / egress from Hall Drive and informed Council that residents had purchased a mirror to alleviate the situation. Cllr Goodrick advised that this was a Highways issue, not Council and that the mirror would need to be placed more than 3 feet away from the highway edge under Highways legislation, with there still a risk that it would be removed.

Stamford Bridge Road bus stop

Cllr K Davies reported that the dropping off point at Stamford Bridge Road was unsuitable as there was no hardstanding on alighting.

RESOLVED that Cllr Davies approach the bus company and ask that the bus stopped on the main road surface against the drive to the Old Vicarage so passengers could alight on a solid surface.

25/049 Parish Clerk's Report

The Clerk reported that the data audit had been completed and circulated to Councillors. However, new guidance had been issued by the ICO and the Clerk would follow up and ensure that the audit met the new requirements.

25/050 Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

RESOLVED to confirm and note:

Accounts for the year 2025-26

Clerk reported that the current balance held by the Council was £13,628.25 of which £10,797.81 was held in the deposit account and £2,830.44 in the current account. Of the balance held £6,755.01 was held in ring-fenced funds. The majority of ring fenced funds are for the defibrillators (£2,711.31) and CLASP (£1,328.84)

Payment Approval

APPROVED the following urgent payments required between meetings:

- NBB Recycled Furniture £550.80 replacement bench for War Memorial

25/051 Policies

RESOLVED to approve the Data Protection Policy and the Retention of Documents Policy circulated to Council prior to the meeting.

Date of next meetings:

16th March 2026; 18th May 2026.

All Parish Council meetings will commence at 7.30pm

Parish Clerk to circulate suggested dates for 2026-2027

Signed:

Chairman

Date: